TRAINING REPORT

<u>Title:</u> "Project cycle management ''
<u>Date: 17-</u>18 May, 2013
<u>Place: Armavir region,</u> Metsamor of Hope NGO
<u>Trainers: Diana</u> Ter-Stepanyan and Piruza Manukyan
<u>Number of participants:</u>   18 representatives from project communities: Metsamor, Lukashin, Tchambarak, Shamiram and Ranchpar

BRIEF DESCRIPTION OF THE PARTICIPANTS AND THEIR EXPECTATIONS

The participants were representatives of 5 communities of the project: Metsamor, Lukashin, Jambarak, Shamiram and Ranchpar. They were community active members, representatives of local self-government bodies, cultural institutions who will later be able to use the knowledge and experience acquired during the training to the benefit of national minorities and their needs assessment.

The tools gained during the training will be

practiced in project development and proposal writing activities of the community.
The main expectations from the Training were: new ideas, knowledge and experience on proposal writing.

BRIEF DESCRIPTION OF TRAINING COURSE, MAIN TRAINING BLOCKS

The participants gained knowledge about the project cycle, how to initiate a project, to identify the goals and objectives of the project, set up the activities and plan the timeline, organize the GANT chart.
It also provided knowledge about planning the evaluation and monitoring tools of the project. At the end of the first training day the participants were given a home work which enabled them to practice more on the issues presented during the day.
The training consisted of two blocks: theoretical and practical.
The theoretical block included the power point presentation which is attached to the current report accordingly. The lectures of the trainer were also a part of the theoretical block which was concluded by question answer session.

The practical block was based on group activities, presentation of group work activities and discussions.

CORE TRAINER'S OBSERVATIONS
What are the participants ready to use

The participants were interested with problem and objective tree development method as a tool for problem analysis. They find it quite useful and are ready to use it both during proposal development and in other aspects of their everyday activity. Participants are ready to use different elements of problem and objective tree in developing proposal. They are aware of the Project cycle management (PCM) and Logical Framework (LF) approaches.

What needs modification or additional information?

Additional training for better understanding of Logical Framework approach and time for practical development of LF for a concrete project is needed.
Additional time also is needed to provide a follow up consultancy to participants based on the real project proposals are going to develop within the project, as most of them have no previous experience in project development.

What participants are not ready to use

As it was mentioned, participants were presented with Project Cycle Management and Logical Framework approaches, but they are hardly able to develop LF for their project, additional training and/or consultancy would be needed for developing LF as a planning, implementation and monitoring tool for projects. As it was expected participants mentioned their willingness and readiness in taking part in LF training as it's a main tool requested by many donors to be presented in project proposal.

MAIN TRAINING RESULTS
Generally, participants were very enthusiastic about the training and the topics discussed: the interactive nature of the training, opportunity to link the theoretical concepts with their existing experience, showing examples and collecting examples from participants, group and individual works made the auditorium very actively engaged in the training topics and interested in applying the knowledge for community's benefit. Thus, one of the most important results of the training was the increased motivation and enthusiasm for community development projects and understanding of importance Project Cycle Management in proposal writing activities which they are going to face.

The main results of the training in participants' view can be tracked through the answers for the question in Evaluation forms: How do you plan to use the acquired knowledge and skills in your activity.

- Will use the knowledge of "Project cycle management'' in further work for effective planning and implementation of projects.
- The knowledge and skills of cycle management will help in the process of writing competitive project proposals and proper programs according with the requirements.

- There are no plans yet, but will think towards working out community development projects as soon as possible.
- Will compile a working team, share my knowledge and try to implement in real projects.
- Will work out questionnaire to assess community needs and develop relevant activities towards the goals on community development.

Beside the knowledge and some skills, the training also gave an opportunity to share participants' experience and to start further networking.

RECOMMENDATIONS FOR FURTHER CONSULTING IN THE COMMUNITY
Based on the comments above, the recommendations are as follows:
- to follow the use of knowledge and skills acquired at the training with project proposal writing opportunities
- to provide on-job assistance in implementation of project proposal writing, including consulting in tools review of questionnaire when applicable, assistance in analysis of collected information
- consulting/training on how to prepare and practice Logical Framework in assessment and monitoring of the project.